

**Success Virtual Learning Centers of Michigan  
Regular Board of Education Meeting with  
Organizational Resolutions**

**August 8, 2023**

**MINUTES**

Date: Tuesday, August 8, 2023

Time: 4:00 pm

Location: Meeting (Grand Rapids South, 4328 Kalamazoo Avenue SE, Grand Rapids, MI 49508)

A. Call to Order 4:12PM

B. Roll Call

Jason Woodard, Vice President

A

Garth Aamodt, Treasurer

A

Janice Lyben - Trustee

A

Suzanne VanSullichem - Trustee

A

Open Position

C. Public Comment on Agenda Items (comment on Agenda items only, reserved to three minutes per person)

None Noted

D. Approval of Agenda

Motion was made to approve the agenda.

Motion - GA

Second - JL

Ayes - All

Opposed - None

E. Consent Agenda

1. Minutes from Budget Hearing June 26, 2023

2. Minutes from June 26, 2023 Board Meeting



### 3. Payment of Bills

Motion was made to approve the consent agenda.

Motion – GA  
Second – JL  
Ayes – All  
Opposed - None

### F. Organizational Resolutions

#### 1. Elections of Officers

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer

#### 2. Organizational objective set forth for consent agenda

- a. Designation of Doug McNeil of Saunders Winter McNeil as legal Counsel
- b. Indemnification of Vestaburg Community Schools as Authorizer
- c. Indemnification of Board Members and Superintendent
- d. Compliance of All Laws, Rules and Regulations
- e. Designation of Huntington and approval Board Treasurer as signatory
- f. Designation of David Zimmer as Accountant for the board
- g. Approval of Superintendent John Prescott to serve as:
  - i. Board Correspondence Agent for the Board
  - ii. McKinney-Vento Assistance Representative for the Board
  - iii. FOIA Coordinator for the Board
- h. Designation of SVLCOM sites as posting location for all Board Meetings
- i. Approval of Grand Rapids Press/M-Live as correspondence Agent
- j. Set Meeting dates of the Board to be the second Tuesday of every other month (October 10, 2023, December 12, 2023, February 13, 2024, April 9, 2024, and June 25, 2024) unless dully noted one week prior to set meetings.
- k. Set start times of all board meetings to be 4:00pm with all meetings to be held at the Grand Rapids South location located at 4328 Kalamazoo Avenue SE, Grand Rapids, MI

Motion was made for Garth Aamodt to be president.

Motion – JW



Second – SV  
Ayes – All  
Opposed - None

Motion was made for Jason Woodward to be Treasurer.

Motion – GA  
Second – SV  
Ayes – All  
Opposed - None

Motion was made for Janice Lyben to be Vice President.

Motion – GA  
Second – JL  
Ayes – All  
Opposed - None

Motion was made for Suzanne VanSullichem to be Secretary.

Motion – JW  
Second – JL  
Ayes – All  
Opposed - None

#### G. Reports/Discussion

1. Financials – Dave Zimmer - Mr. Zimmer gave an update on the change of date for the year-end audit and the additional items related to the financial statements.
2. Management Report – Jim Bermingham
  - i. Center Updates – Gary Jensen - Gary gave an update on the authorization goals.
3. Public Relations - Jacquelyn Burde - Jacquelyn gave an update on the marketing campaign in session for the fall.
4. Legal Update – Doug McNeil - Doug provided a brief update on the status of some legislative updates coming
5. Authorizer Report – Beth Chandler - Beth gave an update on
6. Superintendent comments – John Prescott - John gave an update on the following items
  - i. New Board Member Search
  - ii. Superintendent's Evaluation
  - iii. Workshop Survey - Tuesday evening training (1.5 hours each 4:00pm - 6:00pm - 2 sessions in September - were selected by the board)



- iv. PD attendance offering

#### H. Action Items

1. Organizational objective set forth for consent agenda
  - i. Designation of Doug McNeil of Saunders Winter McNeil as legal Counsel
  - ii. Indemnification of Vestaburg Community Schools as Authorizer
  - iii. Indemnification of Board Members and Superintendent
  - iv. Compliance of All Laws, Rules and Regulations
  - v. Designation of Huntington and approval Board Treasurer as signatory
  - vi. Designation of David Zimmer as Accountant for the board
  - vii. Approval of Superintendent John Prescott to serve as:
    1. Board Correspondence Agent for the Board
    2. McKinney-Vento Assistance Representative for the Board
    3. FOIA Coordinator for the Board
  - viii. Designation of SVLCOM sites as posting location for all Board Meetings
  - ix. Approval of Grand Rapids Press/M-Live as correspondence Agent
  - x. Set Meeting dates of the Board to be the second Tuesday of every other month (October 10, 2023, December 12, 2023, February 13, 2024, April 9, 2024, and June 25, 2024) unless duly noted one week prior to set meetings.
  - xi. Set start times of all board meetings to be 4:00pm with all meetings to be held at the Grand Rapids South location located at 4328 Kalamazoo Avenue SE, Grand Rapids, MI

Motion was made to approve the action items with the addition of the board president as a signatory.

Motion – JW  
Second – JL  
Ayes – All  
Opposed - None

2. Any items brought before the board.

None noted

- I. Public Comment on Non-Agenda Items (comment on non-agenda items only, reserved to three minutes per person)



None noted

## J. Adjournment

Motion was made to adjourn.

Motion – JW

Second – JL

Ayes – All

Opposed - None

## Upcoming Meetings

### October 10, 2023 Board Meeting

#### Topics for Discussion

- i. Enrollment trends
- ii. Review of DASHBOARD
- iii. NWEA entry Data
- iv. Progress towards goals

Minutes of all board meetings are available after approval by the board within 8 business days on our website at [SuccessMichigan.org](https://SuccessMichigan.org) and they are stored and are available for inspection upon request from the superintendent.

We welcome members of our community that cannot attend in person to join us on our conference line. Please just call this number a few minutes before each meeting starts to join us.

To join the meeting using your internet browser use the following Zoom Meeting url:  
<https://zoom.us/j/712880235>

*Suzanne VanSulichem*